



**WEST LOOE TOWN TRUST**  
WEST LOOE SQUARE, WEST LOOE, CORNWALL PL13 2EU  
Registered Charity No: 228167  
TEL: 01503 263655  
email: [wltt2@westloometowntrust.co.uk](mailto:wltt2@westloometowntrust.co.uk)



Please send fully completed applications forms direct to the Clerk to the Trustees either via email [wltt2@westloometowntrust.co.uk](mailto:wltt2@westloometowntrust.co.uk) or post to the West Looe Town Trust Offices, West Looe, Cornwall PL13 2EU.

## GRANT IN MEMORY OF QUEEN ELIZABETH II APPLICATION FORM

### Applicant's details:

Full Name of Person/Group/Organisation	
Contact Address	
Contact Tel No	
Mobile No (if applicable)	
Email Contact Address	
Best Contact Name	

### Applicants Bank details:

Bank Sort Code	
Bank Account Number	
Name of Bank Account	



<p>Is the request for match funding? If so, what percentage is being sought from WLTT?</p> <p>(Provided that applications meet the criteria of the Trust's scheme, those applications where WLTT funding provides 'leverage' to access additional funding sources, are generally viewed favourably by WLTT)</p>	
<p>If the application is for match funding, where possible, please give details of the other funders that are being approached</p>	
<p>How many people will benefit from the funding?</p>	
<p>If not all the beneficiaries are from Looe (e.g. some clubs and societies serve the wider area) what proportion are from Looe?</p>	
<p>If the request is to purchase capital equipment, have the applicants sought competitive quotes from more than one supplier?</p> <p>(WLTT will ask for evidence of this)</p>	
<p>Will capital equipment be secured/insured against damage/loss?</p>	
<p>For capital equipment grants, does the applicant have financial plans for any maintenance and/or eventual replacement?</p>	

<p>Is the request for 'start up' funding, with the aim that the project/event will be self-sustaining in future?</p> <p>If so, provide further details indicating how this will be achieved.</p>	
<p>Does the request carry risk, e.g. does the applicant seek funding for costs that would be non-returnable in the scenario that the project/event fails, or fails to secure matched funding, planning permission etc.?</p> <p>(In general, WLTT does not fund applications where it's money is at risk, since this does not represent best use of the charity's funds)</p>	
<p>What are the consequences of WLTT not providing funding?</p>	
<p>If the request is not suitable for direct financial funding by WLTT, are there other ways in which WLTT could provide support e.g. use of property/land?</p>	

What do you want the funding for? Continued .....

(Additional space for more information if needed)

A large, empty rectangular box with a thin black border, occupying most of the page below the text. It is intended for the respondent to provide additional information regarding their funding needs.

**Referred / Introduced by:**

Name of refer	
Address	
Email details	
Contact details	
Relationship to Applicants	

Criteria for funding includes:

- For the purposes of this grants programme the Trustees can only consider applications from persons who are permanently resident in the area of benefit [the area of benefit is that administered by the Looe Town Council]
- A new application must be made for each donation request
- Please note that the Trust may require receipts before any part of a grant is paid

Exclusions:

- Please note that a refund of any monies donated may be required if the Grant is found not to be in line with the Trust's Charter.
- Seeking help to cover costs already incurred such as debts or loans that have already been taken out.
- Volunteer schemes/projects.

Guidance for Applicants

The Trust cannot accept applications from people/groups who are:  
Normally resident outside the area of benefit [the area of benefit is that administered by the Looe Town Council].